



S.NO.

SALWAN PUBLIC SCHOOL
G.L.SALWAN MARG, RAJINDER NAGAR, NEW DELHI-110060

APPLICATION FORM FOR THE NON-TEACHING STAFF



(Paste a passport size photograph)

POST APPLIED FOR _____

NOTE:

1. Attested copies of certificates/ degrees/ testimonials and a passport size photograph etc. should be attached with the application. Originals must be produced at the time of joining, if selected.
2. Except, where otherwise indicated, applicants who are called for interview, should be ready to come at their own expense.
3. Applicants are advised to send their applications through their present employers, if any. Kindly note that the school does not acknowledge receipt of application forms.
4. Age Limit: 26 years (relaxable in case of ST/SC/OBC, as per rules)

- 1) Name (in capital letters) _____
- 2) Date of Birth _____ Age _____ Years _____ Months _____
- 3) Nationality _____ Married/Unmarried _____
- 4) Father's/Husband's Name & Occupation _____
- 5) Address for communication: _____

T.No: Res: _____ Off: _____ Mobile: _____
Email ID _____

- 6) Children: Male _____ Age _____
Female _____ Age _____
- 7) Whether SC/ST/OBC _____ (If yes, kindly enclose the certificate)
- 8) Present Post, if any, with date of appointment (state whether permanent/on probation/or temporary) _____
- 9) Present Pay scale : _____
Basic Pay : _____
Grade Pay : _____
D.A. : _____
H.R.A. : _____
Any other Allowance : _____
Total : _____

P.T.O

10) Academic Qualifications (Starting from class X onwards):

Examination	Name of the Institution	Board	Division with %	Year of Passing	Medium of instruction	Subjects
Class X						
Class XII						
Graduation ()						
Post Graduation ()						

11) Professional & Technical Qualifications:

Course	Year	Division / Grade	Name of the Institution/ Organization	Duration	Contents of the course

12) Work Experience, if any

Name of the Organization with address	Designation	Job Profile	Period		Reason for leaving
			From	To	

13) Total Working Experience (in years): _____

14) Minimum salary acceptable: _____

15) Names, addresses & Phone Nos. of two references:

16) The exact period after which you can join if selected. _____

17) Whether suffering from any medical ailment _____ (Yes/No)

18) Why do you think you are a suitable candidate for the post applied for? Kindly explain in your handwriting: _____

19) Whether involved in any Judicial or Quasi-Judicial litigation: (Yes/No)

20) Number of duly attested testimonials and certificates attached. _____

Declaration: I declare that all the statements made in the application form are true to the best of my knowledge and belief.

Signature of Applicant: _____

Date: _____